

# RAVI COMPUTER POINT

## SHORT CUT KEY FOR LIBRE OFFICE WRITER (A TO Z)

<b>CTRL + A</b>	SELECT ALL
<b>CTRL + B</b>	Bold
<b>CTRL + C</b>	Copy
<b>CTRL + D</b>	Double Underline
<b>CTRL + E</b>	Text Centre
<b>CTRL + F</b>	Find
<b>CTRL + G</b>	Go to Page
<b>CTRL + H</b>	Find and Replace
<b>CTRL + I</b>	Italic
<b>CTRL + J</b>	Justify Text
<b>CTRL + K</b>	Link
<b>CTRL + L</b>	Left Text
<b>CTRL + M</b>	Clear All Formatting
<b>CTRL + N</b>	New File
<b>CTRL + O</b>	Open File
<b>CTRL + P</b>	Print
<b>CTRL + Q</b>	Quit (Close) Libre Office
<b>CTRL + R</b>	Right Text
<b>CTRL + S</b>	Save File
<b>CTRL + U</b>	Underline
<b>CTRL + V</b>	Paste
<b>CTRL + W</b>	Close Window
<b>CTRL + X</b>	Cut
<b>CTRL + Y</b>	Redo
<b>CTRL + Z</b>	Undo